

INSTRUCTIONS FOR
OREGON NATIONAL GUARD EMERGENCY RELIEF FUND
PROMISSORY NOTE

1. NAME: All in capitol letters using the LAST. FIRST MI. format.
2. RANK: 3 character military abbreviation of soldiers rank i.e. SSG or CPT, not the pay grade.
3. SSN: Soldiers "Social Security Number" or Service number.
3. ETS: "Expiration Term of Service" of Soldier who is Borrowing funds from the Oregon National Guard Emergency Relief Fund (ORNGERF).
5. DATE: Date this promissory note is completed. All dates will be in the Day, Month, Year format. The month will be spelled out in full and year in a four digit format

Example:

16 November 2004

6. TOTAL LOAN AMOUNT: (a) Enter amount from block 4 of AGO Form 112.

7. MONTHLY PAYMENT: (c) See item 10 for amount

8. HOME ADDRESS:

Format:

Street Address
City, State, Zip Code

9. UNIT ADDRESS:

Format:

Unit
Street Address
City, State, Zip Code

10. LOAN PAYMENT CALCULATOR: The total balance of the loan is due prior to the borrowers ETS or within 12 months from the approval of the loan whichever is of the shortest duration. Divide the borrowed amount (a) by the number of months (b) remaining before the ETS (if less then 12), this gives the monthly payment (c) required to repay the loan.

Example:

$$\frac{\$ 2500.00}{\text{Loan (a)}} \div \frac{8}{\text{Months (b)}} = \frac{\$ 312.50}{\text{Monthly Payment (c)}}$$

- 11a. AGREEMENT OF LOAN: Date and dollar amount (a) of loan

- 11b. AGREEMENT TO REPAY: Before ETS

12. REPAYMENT OF LOAN: explains in written terms

13. DEFAULT OF PAYMENT: this item explains to the borrower the terms if the loan goes into default

14. BORROWER SIGNATURE BLOCK:

15. WITNESS SIGNATURE BLOCK: